



The Civil Proceedings Fees (Amendment) Order No.586

Summary of changes

The Civil Proceedings Fees (Amendment) Order 2011 No.586 provides amendments to the substantive Civil Proceedings Fees Order 2008 No.1053. This order increases some of the fees payable in respect of civil proceedings by the rate of inflation since the date they were last increased and replaces Schedule 1 of the 2008 Order in its entirety.

A table showing the fees that have changed can be found at Annex A.

There are four Civil Proceedings Statutory Instruments (Fees Orders) in force which should be read in conjunction with this amendment order. They are:

- The Civil Proceedings Fees Order 2008 No.1053;
- The Civil Proceedings Fees (Amendment) Order 2008 No.2853;
- The Civil Proceedings Fees (Amendment) Order 2009 No.1498.

Staff are strongly advised to read this notice along with all the relevant Fees Orders when determining what fee should be charged.

Fee increases to the Civil Proceedings Fees Order 2008

Annex A

Number and description of fee	Old fee	New fee
1 Starting proceedings (High Court and county court)		
1.1 On starting proceedings (including proceedings issued after permission to issue is granted but excluding Claim Production Centre cases brought by Centre users or cases brought by Money Claim OnLine users) to recover a sum of money where the sum claimed—		
(a) does not exceed £300;	£30	£35
(b) exceeds £300 but does not exceed £500;	£45	£50
(c) exceeds £500 but does not exceed £1,000;	£65	£70
(d) exceeds £1,000 but does not exceed £1,500;	£75	£80
(e) exceeds £1,500 but does not exceed £3,000;	£85	£95
(f) exceeds £3,000 but does not exceed £5,000;	£108	£120
(g) exceeds £5,000 but does not exceed £15,000;	£225	£245
(h) exceeds £15,000 but does not exceed £50,000;	£360	£395
(i) exceeds £50,000 but does not exceed £100,000;	£630	£685
(j) exceeds £100,000 but does not exceed £150,000;	£810	£885
(k) exceeds £150,000 but does not exceed £200,000;	£990	£1,080
(l) exceeds £200,000 but does not exceed £250,000;	£1,170	£1,275
(m) exceeds £250,000 but does not exceed £300,000;	£1,350	£1,475
(n) exceeds £300,000 or is not limited.	£1,530	£1,670
1.4 On starting proceedings for the recovery of land—		
(a) in the High Court;	£400	£465
(b) in the county court, other than where fee 1.4(c) applies;	£150	£175
1.5 On starting proceedings for any other remedy (including proceedings issued after permission to issue is granted)—		
—in the High Court	£400	£465
—in the county court	£150	£175
1.6 On the filing of proceedings against a party or parties not named in the proceedings.	£40	£45
1.7 On the filing of a counterclaim. Fee payable is the same fee as if the remedy sought were the subject of separate proceedings.	See Fee 1.1	
1.8 (a) On an application for permission to issue proceedings.	£40	£45

Number and description of fee	Old fee	New fee
(b) On an application for an order under Part 3 of the Solicitors Act 1974(5) for the assessment of costs payable to a solicitor by a client or on starting costs-only proceedings.	£40	£45
1.9 (a) On starting proceedings for judicial review.	£50	£60
(b) if the judicial review procedure has been started.	£180	£215
(c) if the claim for judicial review was started otherwise than by using the judicial review procedure.	£50	£60
2 General Fees (High Court and county courts)		
2.1 On the claimant filing an allocation questionnaire:		
(a) if the case is on the small claims track and the claim exceeds £1,500;	£35	£40
(b) if the case is on the fast track or multi-track.	£200	£220
2.2 On the claimant filing a pre-trial check list (listing questionnaire); or where the court fixes the trial date or trial week without the need for a pre-trial check list, within 14 days of the date of despatch of the notice (or the date when oral notice is given if no written notice is given) of the trial week or the trial date if no trial week is fixed.	£100	£110
2.3 On the occasion of fee 2.2 becoming payable; or where the claim is on the small claims track, within 14 days of the date of despatch of the notice (or the date when oral notice is given if no written notice is given) of the trial week or the trial date if no trial week is fixed a fee payable for the hearing of—		
(a) a case on the multi-track;	£1,000	£1,090
(b) a case on the fast track;	£500	£545
(c) a case on the small claims track where the sum claimed—		
(i) exceeds £300 but does not exceed £500;	£50	£55
(ii) exceeds £500 but does not exceed £1,000;	£75	£80
(iii) exceeds £1,000 but does not exceed £1,500;	£100	£110
(iv) exceeds £1,500 but does not exceed £3,000;	£150	£165
(v) exceeds £3,000.	£300	£325
2.4 In the High Court on filing an appellant's notice, or a respondent's notice where the respondent is appealing or wishes to ask the appeal court to uphold the order of the lower court for reasons different from or additional to those given by the lower court.	£200	£235
2.5 In the county court on filing an appellant's notice, or a respondent's notice where the respondent is appealing or wishes to ask the appeal court to uphold the order of the lower court for reasons different from or additional to those given by the lower court		
(a) in a claim allocated to the small claims track;	£100	£115
(b) in all other claims.	£120	£135
2.6 On an application on notice where no other fee is specified.	£75	£80

Number and description of fee	Old fee	New fee
2.7 On an application by consent or without notice for a judgment or order where no other fee is specified.	£40	£45
2.8 On an application for a summons or order for a witness to attend court to be examined on oath or an order for evidence to be taken by deposition, other than an application for which fee 7.2 or 8.3 is payable.	£35	£40
2.9 On an application to vary a judgment or suspend enforcement, including an application to suspend a warrant of possession.	£35	£40
3 Companies Act 1985(6), Companies Act 2006(7) and Insolvency Act 1986(8) (High Court and county court)		
3.1 On entering a bankruptcy petition—		
(a) if presented by a debtor or the personal representative of a deceased debtor;	£150	£175
(b) if presented by a creditor or other person.	£190	£220
3.2 On entering a petition for an administration order.	£150	£175
3.3 On entering any other petition.	£190	£220
3.4 (a) On a request for a certificate of discharge from bankruptcy.	£60	£70
3.5 On an application under the Companies Act 1985, the Companies Act 2006 or the Insolvency Act 1986 other than one brought by petition and where no other fee is specified.	£130	£155
3.6 On an application for the conversion of a voluntary arrangement into a winding up or bankruptcy under Article 37 of Council Regulation (EC) No 1346/2000.	£130	£155
3.7 On an application, for the purposes of Council Regulation (EC) No 1346/2000, for an order confirming creditors' voluntary winding up (where the company has passed a resolution for voluntary winding up, and no declaration under section 89 of the Insolvency Act 1986 has been made).	£30	£35
3.8 On filing a notice of intention to appoint an administrator under paragraph 14 of Schedule B1 to the Insolvency Act 1986 or in accordance with paragraph 27 of that Schedule; or a notice of appointment of an administrator in accordance with paragraphs 18 or 29 of that Schedule.	£30	£35
3.9 On submitting a nominee's report under section 2(2) of the Insolvency Act 1986.	£30	£35
3.10 On filing documents in accordance with paragraph 7(1) of Schedule A1 to the Insolvency Act 1986.	£30	£35
3.11 On an application by consent or without notice within existing proceedings where no other fee is specified.	£30	£35
3.12 On an application with notice within existing proceedings where no other fee is specified.	£60	£70
3.13 On a search in person of the bankruptcy and companies records, in a county court.	£40	£45

Number and description of fee	Old fee	New fee
5 Determination of costs (Supreme Court and county court)		
5.1 On the filing of a request for detailed assessment where the party filing the request is legally aided or is funded by the LSC and no other party is ordered to pay the costs of the proceedings in the Supreme Court and county court	£140	£145
5.2 On the filing of a request for detailed assessment in any case where fee 5.1 does not apply; or on the filing of a request for a hearing date for the assessment of costs payable to a solicitor by a client pursuant to an order under Part 3 of the Solicitors Act 1974 where the amount of the costs claimed—		
(a) does not exceed £15,000;	£300	£325
(b) exceeds £15,000 but does not exceed £50,000;	£600	£655
(c) exceeds £50,000 but does not exceed £100,000;	£900	£980
(d) exceeds £100,000 but does not exceed £150,000;	£1,200	£1,310
(e) exceeds £150,000 but does not exceed £200,000;	£1,500	£1,635
(f) exceeds £200,000 but does not exceed £300,000;	£2,250	£2,455
(g) exceeds £300,000 but does not exceed £500,000;	£3,750	£4,090
(h) exceeds £500,000.	£5,000	£5,455
5.4 On an appeal against a decision made in detailed assessment proceedings in the Supreme Court and county court.	£200	£205
5.6 On a request or application to set aside a default costs certificate in the Supreme Court and county court.	£100	£105
6 Determination in the Supreme Court of costs incurred in the Court of Protection		
6.1 On the filing of a request for detailed assessment—		
(a) where the amount of the costs to be assessed (excluding VAT and disbursements) does not exceed £3,000;	£100	£110
(b) in all other cases.	£200	£220
6.2 On an appeal against a decision made in detailed assessment proceedings.	£60	£65
6.3 On a request or application to set aside a default costs certificate.	£60	£65
7 Enforcement in the High Court		
7.1 On sealing a writ of execution/possession/delivery.	£50	£60
7.5 On a request or application to register a judgment or order, or for permission to enforce an arbitration award, or for a certificate or a certified copy of a judgment or order for use abroad.	£50	£60
8 Enforcement in the county court		
8.2 On a request for a further attempt at execution of a warrant at a new address following a notice of the reason for non-execution (except a further attempt following suspension and CCBC cases	£25	£30

Number and description of fee	Old fee	New fee
brought by Centre users).		
8.6 On the issue of a warrant of possession or a warrant of delivery.	£95	£110
8.9 On the application for the recovery of a tribunal award.	£35	£40
8.10 On a request for an order to recover a sum that is a specified debt within the meaning of the Enforcement of Road Traffic Debts Order 1993(9) as amended from time to time; or pursuant to an enactment, treated as a specified debt for the purposes of that Order.	£5	£7
-FEES PAYABLE IN HIGH COURT ONLY		
10 Miscellaneous proceedings or matters		
Searches		
10.2 For an official certificate of the result of a search for each name, in any register or index held by the court; or in the Court Funds Office, for an official certificate of the result of a search of unclaimed balances for a specified period of up to 50 years.	£40	£45
10.3 On a search in person of the bankruptcy and companies records, including inspection, for each 15 minutes or part of 15 minutes.	£5	£7
Judge sitting as arbitrator		
10.4 On the appointment of—		
(a) a judge of the Commercial Court as an arbitrator or umpire under section 93 of the Arbitration Act 1996(13); or	£1,800	£2,390
(b) a judge of the Technology and Construction Court as an arbitrator or umpire under section 93 of the Arbitration Act 1996.	£1,400	£1,860
10.5 For every day or part of a day (after the first day) of the hearing before—		
(a) a judge of the Commercial Court; or	£1,800	£2,390
(b) a judge of the Technology and Construction Court, so appointed as arbitrator or umpire.	£1,400	£1,860
11 Fees payable in Admiralty matters		
In the Admiralty Registrar and Marshal's Office—		
11.1 On the issue of a warrant for the arrest of a ship or goods.	£200	£220
11.3 On entering a reference for hearing by the Registrar.	£50	£70
FEES PAYABLE IN HIGH COURT AND COURT OF APPEAL ONLY		
12 Affidavits		
12.1 On taking an affidavit or an affirmation or attestation upon honour in lieu of an affidavit or a declaration except for the purpose of receipt of dividends from the Accountant General and for a declaration by a shorthand writer appointed in insolvency proceedings—	£10	£11
FEES PAYABLE IN COURT OF APPEAL ONLY		

Number and description of fee	Old fee	New fee
13 Fees payable in appeals to the Court of Appeal		
13.1(a) Where in an appeal notice permission to appeal or an extension of time for appealing is applied for (or both are applied for) on filing an appellant's notice, or where the respondent is appealing, on filing a respondent's notice.	£200	£235
(b) Where permission to appeal is not required or has been granted by the lower court on filing an appellant's notice, or on filing a respondent's notice where the respondent is appealing.	£400	£465
(c) On the appellant filing an appeal questionnaire (unless the appellant has paid fee 13.1(b), or on the respondent filing an appeal questionnaire (unless the respondent has paid fee 13.1(b)).	£400	£465
13.2 On filing a respondent's notice where the respondent wishes to ask the appeal court to uphold the order of the lower court for reasons different from or additional to those given by the lower court.	£200	£235
13.3 On filing an application notice.	£200	£235