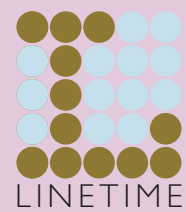


LIBerate Matter management



Software
beyond
expectations

Diversity doesn't have to mean complexity

In an ideal and well-ordered world, all cases would conform to a certain, predictable standard. A standard all your employees could easily comply with and that could be easily processed with standard workflows.

Of course, we don't live in an ideal and well-ordered world. That's why we now present the ultimate in matter-centric legal software - *Liberate Express* -

bringing uniformity to the complex and varied caseload that typifies today's legal practice.

Just imagine the benefits to your practice.

Everyone working together as one, increased productivity and streamlined administration to improve profits. Consider having a solution capable of managing a wide range of non-standard

work types and at the same time bringing an end to information isolation.

“...the ultimate in matter-centric legal software...”



Familiarity breeds productivity

Liberate Express has been developed with the familiar look of Microsoft Outlook.

Liberate Express provides users with the advantages of a full case management system but without the enforced structure of traditional workflow. Ideal for those who need the flexibility and control to suit their own unique style of working, *Liberate Express* also encourages users to adhere to practice

standards and produce high quality documents thus promoting a consistent image to your clients.

All matter-centric documents and images including letters, emails, faxes and SMS messages are logged and stored, compiling a comprehensive and secure history for each case. Incoming emails are automatically identified and attached to the case.

One click can retrieve any case component within preview panels enabling it to be reviewed, progressed, printed, emailed or formatted to specialist forms such as Laserform and Oyez.

Contacts can be given differing roles on different cases allowing easy access to all the parties involved.



Total control and task automation

Because *Liberate Express* has been created specifically for the non-technical user, the interfaces are user-friendly, intuitive and will require minimal input from your IT resource. So no matter what level of computer knowledge exists in your practice, *Liberate Express* will soon begin to generate a very noticeable improvement in productivity.

As a case progresses, it's imperative that every fact and figure is recorded with total accuracy. *Liberate Express* gives you the tools to do this with ease. The

floating toolbar allows notes to be left on the desktop so users can quickly alternate between different cases. Drop-down lists of standard notes coupled with free-form entry assist detailed and accurate record-keeping.

As case histories build up from what may be diverse component file types, they can be checked in and out via the *Liberate Express Document Exchange* feature. This feature ensures you know exactly where a specific file is and who has had access to it historically.

The overall case history file can also be

easily consolidated into a secure, non-amendable pdf file. This facilitates easy presentation to court or to a colleague or client, without the need for countless hours of photocopying.

“...minimal input from your IT resource.”



Good communication unites your team

Subject to security levels, users of the system have access to all matter information. This means team members can cooperate and share matter details. No more chasing the paper file. The case history gives a full picture of activity and indicates all future events in the form of tasks and reminders. Any member of the team can quickly familiarise themselves with the case.

Liberate Express improves the quality of communication with your clients and makes it easier to fulfil their expectations. Automatic generation of email, fax, SMS and documents permits a higher level of service at no additional cost.

By avoiding interruptions caused by breakdowns of communication, your practice will soon realise a much more effective working day. How often do you or your team members waste valuable time searching for that elusive file note or document? *Liberate Express* is the answer.

Improved billing = improved profits

Liberate Express is the key to unlocking the hidden potential of your practice by making inefficient time recording a distant memory. Every single minute can be captured by providing the ability for all users to easily log their time. Time can be recorded by on-screen clock, by applying standard document charges, or by manual input all using fee earners multiple billing rates where appropriate.

Through the streamlining of these

processes, captured time is readily converted into bills, which are then posted into your accounts, without the need to re-enter.

Fee-earners, subject to their pre-defined security levels, are guided through a bill template and prompted to allocate or reassign profit costs and include disbursements as required. In conjunction with *Liberate Practice Management* software, multi-matter

billing enables composite bills to be easily created.

Furthermore, *Liberate Express* provides access to a number of other key financial *Liberate* functions including ledger enquiry, cheque requisition and billing.



Complete compliance

Liberate Express forces even ad hoc workers to conform to practice standards. Documents are produced from a unified precedent bank and all

contacts are contained within a central registry. Activity is logged in detail with all information securely stored. Standard procedures can be put in place

to automatically trigger predetermined actions at the opening and closing stages of a case.

Total flexibility, complete support

Your organisation can utilise *Liberate Express* for as many or as few users as you require. Flexible licensing options from national licensing arrangements to individual site licenses mean we have a

package that's precisely right for you. This guarantees that *Liberate Express* is an investment for the future prosperity of your business.

We offer our users full support every

step of the way – from installation, training, consultancy and on-going maintenance.

LIBerate

What our
customers say



“As specialists in commercial law, the nature of our business is both complicated and variable.

In Liberate Matter Management we have at last found a tool that helps rather than hinders.

We love using it and it has definitely improved our ability to process our work.”

Simon Quantrill
Managing Partner
Quantrills Solicitors



Software beyond expectations

We believe that the best way to fully appreciate the power of this exceptional resource is to see it for yourself. Nothing could be simpler – just call us now on 0113 250 0020 to arrange a personal demonstration and you'll soon be on the road to total efficiency, measurable results and predictable success.

The *Liberate* legal software suite is a comprehensive portfolio of scalable modules that exist to revolutionise the success of legal practices. *Liberate* has been developed holistically on a single Microsoft SQL server database. Linetime's commitment to the .NET framework facilitates integration with third party technologies.

The portfolio of *Liberate* applications also include:

- Practice Management
- Case Management
- Matter Management
- Debt Recovery
- Document Management
- Practice Performance
- Contact Marketing
- Web Access

Liberate has been developed by Linetime, the UK's leading provider of robust and proven software solutions to the legal profession.

Our business is founded on total quality thus enabling us to continually exceed our customers' expectations.

Continuous innovation and an exceptional ability to listen and act upon customers' needs, has culminated in the *Liberate* legal software suite being ranked Number One in the Law Society Software Solutions Guide. This outstanding result is based on independent market research. It is testament to the remarkable attributes of the *Liberate* legal software suite. Call us now and let us help you become Number One too.



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