

LIBerate Case management



Software
beyond
expectations

Do you have too many 'If onlys' in your practice?

If only we could process repetitive case administrative tasks automatically to create more time for client-facing activity.

If only we could implement a practice-wide total quality and efficiency approach to case management.

If only we could capture all our time and bill it out with total accuracy.

If only we could find the key to unlock our potential by focussing on the most

profit-making aspects of our business.

If only we could free our key fee-earners to enable them to do what they do best.

If only we could infuse momentum into our development plans.

With *Liberate Case Management*, no longer will 'If only' resonate throughout your practice because *Liberate Case Management* will transform your practice into an innovative culture of '**Now we can...**'

"...transform your practice into an innovative culture of Now we can..."



Tailoring our experience to your needs

The *Liberate Case Management Library* is the culmination of many years' experience and exhaustive development. Each of the case software modules is provided either as standard and ready-to-use or in a format that can be customised to dovetail into the ever-evolving needs of your business and its clients. User-defined screen layouts, procedures and workflows are fully integrated to enable you to successfully

process all your case types, meeting your clients' deadlines accurately and with consummate ease.

Liberate Case Management Designer will additionally benefit your organisation by embracing house style and brand guidelines. This will promote a consistent and professional identity thereby strengthening your practice's image every time you communicate with the outside world.

Liberate Case Management can accommodate complex and varied working methodologies that can be quickly replicated to cater for new and changing client requirements.

The central repository stores all documents, notes, emails and images associated with a file. These can be quickly consolidated to a PDF format to allow efficient disclosure to third parties.



Whatever your case type, we have the solution

Conveyancing

- Residential
- Commercial
- Sales, Purchase, Re-mortgage
- Plot Sale & Purchase
- Right to Buy

Family

- Matrimonial
- Children's Act

Personal Injury

- Claimant and Defendant
- Uninsured Loss
- Road Traffic Accident
- Industrial Injury & Disease
- Slips & Trips

Company / Commercial

- Non-procedural case types
- Diary & Document Production

Criminal

- Magistrates & Crown Court
- Legal Aid
- Criminal Billing

“...giving you the power to steer your practice towards the pinnacle of efficiency and profitability.”



Software that thinks for itself... and you

From the selection of the case type and the issue of the initial client care letter through to the completion of the case, your practice will quickly realise the benefits of the built-in logic that is intrinsic to *Liberate* Case Management.

If the workflows at the heart of *Liberate* Case Management are the intellect behind the software, then the individual user workboxes are the practical applications. The central database controls all actions, tasks and reminders and issues them to the user workboxes in an efficient and timely manner enabling cases to be processed on time, every time. *The Liberat*e Case Management diary system schedules logical procedures, flags up court and

limitation dates, and intervenes if a key date is in danger of being missed. This guarantees cases are concluded in accordance with the most stringent schedules.

From a single case to large volume work, when *Liberate* Case Management receives information, it is intelligently managed and distributed to workboxes, and the relevant case, as necessary.

The case histories contain details of all automatically generated forms, including Laserforms and Oyez. Documents, images, audios, videos and related emails build an accurate, historically-ordered, precise picture of the case with full audit trails.

Documents are also version controlled ensuring total clarity and compliance. Externally submitted documents can be scanned for filing and reference purposes to ensure full case information is always to hand.

Liberate Case Management's automatic time recording and automated billing features remove any possible obstacles to capturing every last time segment whilst maximising the efficiency of billing. Both areas are vital contributors to the cash-flow of your business. *Liberate* Case Management seamlessly interacts with the practice management module, removing the need to re-enter data and avoiding associated errors.

Taking client care to new levels

Liberate Case Management allows you to communicate with your clients in their chosen format and timescales. This engenders trust and confidence leading to better and longer-term relationships and ultimately, improved growth and profitability for your practice.

This focus on client requirements helps keep *Liberate* Case Management at the forefront of legal technology. One striking example of this is the Business to Client (*B2C*) web on-line facility that allows customers to review progress on cases and exchange information via the internet in a secure manner. *B2C* can be used for any type of case but is

particularly useful with bulk processes such as conveyancing, remortgage, debt recovery and personal injury.

As well as improving the user experience for customers, this feature substantially reduces the interruption level of busy fee-earners allowing them to concentrate on their fee earning activities, improving overall efficiency and service delivery.

Liberate Case Management *B2C* is available in a standard or corporate edition for those seeking the ultimate in delivering live case information via the web. Clients can review all emails, documents and file notes (subject to

access permissions) surpassing even the most demanding client's requirements. Client communication can be further enhanced by keeping them informed via SMS text messaging.

The route to management success is both varied and unpredictable. With our optional *Key Performance Management Portal, MyView*, you will be able to generate authoritative overview information, examine trends and deliver pertinent KPIs giving rise to confidence in your practice's future performance.



Complete compliance

Liberate Case Management supports compliance and adherence to practice standards, client's service level

agreements as well as workflows defined as part of Lexcel practice quality standards. Compliance officers can

monitor case handling ensuring conflict and money-laundering checks have been completed and properly recorded.

Total flexibility, complete support

Your organisation can utilise *Liberate* Case Management for as many or as few users as you require. By tailoring a package that's right for you means that *Liberate* Case Management is an

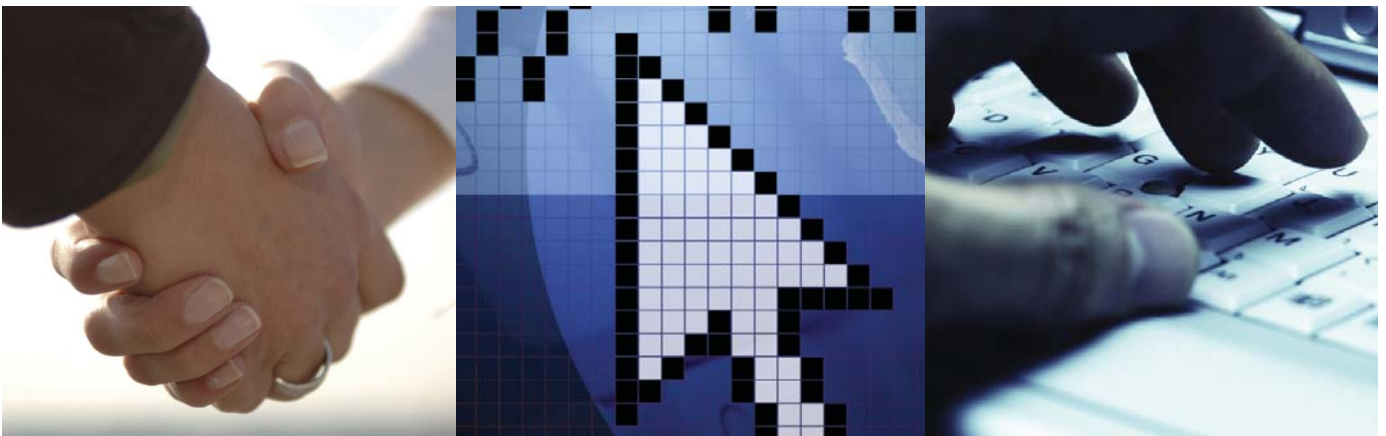
investment in the future prosperity of your business.

We offer users full support every step of the way – from installation and training, optional consultancy to assist with

workflow design, to unrivalled on-going support.

LIBerate

What our
customers say



"We are very pleased with the **Liberate** system as we are with Linetime, the company, the technical support they provide and the on-going relationship we have developed. We view this latter point as key to our continued growth and success."

Sir John Mason
Senior Partner
Mason, Baggott & Garton

"**Liberate's** efficient and easily tailored workflows have been instrumental in supporting the rapid growth of our business."

Peter Rodd
Partner
Boys and Maughan Solicitors

"... enabled the firm to gain massive benefits as we improve our case workload whilst reducing costs."

Mrs. L. Baughan
Practice Manager
Dickinson Wood



Software beyond expectations

We believe that the best way to fully appreciate the power of this exceptional resource is to see it for yourself. Nothing could be simpler – just call us now on 0113 250 0020 to arrange a personal demonstration and you'll soon be on the road to total efficiency, measurable results and predictable success.

The *Liberate* legal software suite is a comprehensive portfolio of scalable modules that exist to revolutionise the success of legal practices. *Liberate* has been developed holistically on a single Microsoft SQL server database. Linetime's commitment to the .NET framework facilitates integration with third party technologies.

The portfolio of *Liberate* applications also include:

- Practice Management
- Case Management
- Matter Management
- Debt Recovery
- Document Management
- Practice Performance
- Contact Marketing
- Web Access

Liberate has been developed by Linetime, the UK's leading provider of robust and proven software solutions to the legal profession.

Our business is founded on total quality thus enabling us to continually exceed our customers' expectations.

Continuous innovation and an exceptional ability to listen and act upon customers' needs, has culminated in the *Liberate* legal software suite being ranked Number One in the Law Society Software Solutions Guide. This outstanding result is based on independent market research. It is testament to the remarkable attributes of the *Liberate* legal software suite. Call us now and let us help you become Number One too.



Linetime Limited,
Moorfield House,
Moorfield Close,
Leeds, LS19 7YA
Tel: 0113 250 0020
Fax: 0113 250 0524
www.linetime.co.uk
info@linetime.co.uk

