

Conveyancing case management

Liberate case management for conveyancing provides everything needed to process sales, purchase and re-mortgage transactions. Plot sales/purchase and Right To Buy work is also supported. A comprehensive library of standard screens documents and workflows to process the above work types is delivered as standard.

The Liberate conveyancing system is a scalable solution catering equally for individual client work and/or high volume work from introducers and volume lenders.

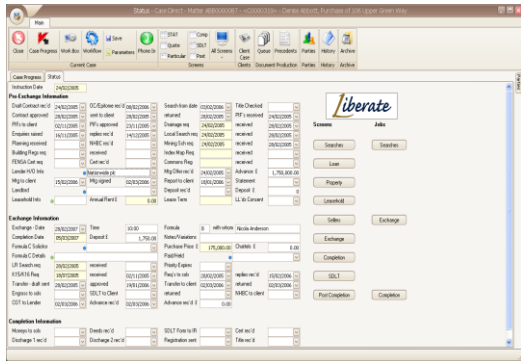
Efficient workflows – with flexibility

Automation of routine, repetitive functions enables conveyancing tasks to be completed efficiently and to a defined standard. Pre-defined processes also assist risk management and aid compliance.

The generation of standard letters, forms, reminders and SMS client updates can all be easily automated.

Workflows can also generate any required financial and time transactions.

However workflows are not 'set in stone' and can be modified using the inbuilt Designer software. Users can modify screens, documents and processes to meet their client's individual requirements.



Integrated Forms

The Liberate conveyancing system is integrated with electronic forms from both Oyez and Laserform.

Intelligent forms validate input reducing the risk of errors. Auto-population with case data saves time and effort.

E – Conveyancing

The Liberate conveyancing solution integrates seamlessly with NLIS channel provider Searchflow for rapid search request and retrieval.

The Liberate conveyancing system can also be used to store HIP content or supply property information to a selected HIP provider.

Improve Client Communication

Keeping clients updated on progress of a case is essential, but can be time consuming.

Liberate conveyancing users have options...

SMS Text Updates – Users can elect to automatically text a client at predefined key stages. E.G. "Contracts Exchanged". This high level of personal service reduces the number of telephone enquiries to busy conveyancing Fee Earners.

Online Case Tracking – The optional case tracking system services two distinct types of user.

- The individual requiring access to details of a specific case
- The referrer of bulk work who requires access to information on all of their cases.

Both types of user access live case information - on a secure website under password control. Client communication is improved with users having access to transaction 'milestone' information and more.

The Online module also includes an integral QUOTATION system.

Conveyancing Case Management

Link to Financials – No re-posting

The conveyancing case management system is just one element of the Liberate software solution from Linetime.

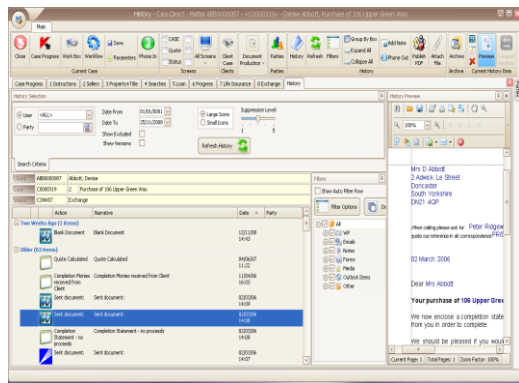
The conveyancing workflows can be seamlessly integrated with the Liberate Legal Accounting module.

The ability to automate the generation and posting of financial and time transactions improves efficiency and accuracy. Fee earners and accounting staff both benefit from the automation of these tasks.

Liberate Legal Accounts is the basis of the practice management software suite voted NUMBER 1 in the UK Law Society Software Solutions Guide.

Case history - at your fingertips

A full electronic history of all activity is maintained for each case. All correspondence produced is stored, as are copies of all outbound and inbound e-mail. File & Telephone notes, SMS messages and scanned documents can also be held within case history.



The electronic file is instantly available from your desktop - allowing cases to be dealt with efficiently and improving customer service. No more searching for answers whilst a client waits on the phone.

The complete history also assists practice managers to audit files and monitor compliance with internal and external standards.

Links to Panel Providers

Practices are under increasing pressure to streamline the processes required to service their panel referrers and meet agreed Service Level Agreements.

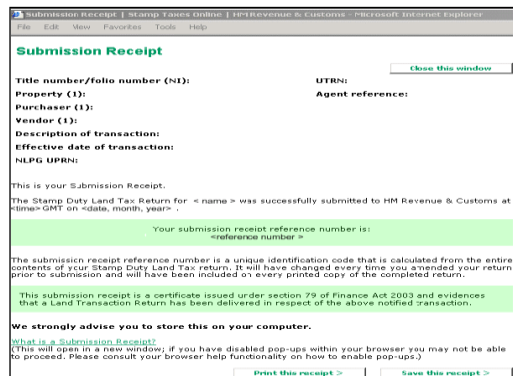
Users of Liberate conveyancing and remortgage systems have options to support the following referral panels:

- STARS-LMS
- XIT2
- Simply Conveyancing

These interfaces control the content and scheduling of the information flow between the practice and panel referrer. This automation ensures the practice meets the criteria defined in the service level agreements and avoids penalty charges.

e-SDLT

Electronic Submission of the SDLT form via the HMRC Stamp Duty Online web site is available to all registered users.



Data held in the conveyancing system is used to produce the hardcopy SDLT. When the case reaches the required stage the SDLT data is electronically submitted to the Inland Revenue online service.

Immediately the submission is validated the online service returns a submission receipt.

This allows the SDLT5 to be produced, printed and sent for registration, the stamp duty paid, and the file closed – all without delay.