

Liberate – Case Management

Liberate Case management - a flexible, user definable workflow system designed specifically for the Legal Sector. It can be used stand alone or alongside Liberate B2C – Web Portal and Practice Management software.

Design tools – Enable the user to

- ❖ Create and maintain case types
- ❖ Develop workflows
- ❖ Maintain precedent banks
- ❖ Define tailored screens
- ❖ Replicate Case Types

Maintains a complete case history for all

- ❖ Documents / Letters
- ❖ In bound and out bound emails
- ❖ Notes / Phone calls
- ❖ Forms
- ❖ Faxes
- ❖ Scanned images

Workflow

- ❖ Workflows drive / monitor cases
- ❖ Process simultaneous workflows on a case
- ❖ Automatically post time

User Workbox

- ❖ Contains details of current cases requiring action
- ❖ Tasks chronologically prioritised
- ❖ Overdue items highlighted
- ❖ Displays the results of automated workflows

Fee Earner, Case and Court diary

- ❖ Tasks, Reminders – key dates – limitation dates
- ❖ Automated task creation

Tight Financial controls

- ❖ Automatic time recording
- ❖ Automated billing
- ❖ Ability to request financial transactions

Forms / Document management

- ❖ Supports Oyez and Laserforms
- ❖ All documents version controlled
- ❖ Standard document production
- ❖ Consistent quality

Management reporting

- ❖ Easy to use reports generator
- ❖ KPI portal for monitoring team / practice performance
- ❖ Automated / Scheduled reporting

SMS support for improved client contact / milestone notification e.g. Contracts Exchanged.

Optional Web access for work referrers and individual clients.

Web module available in Standard or Corporate edition for volume users.

Based on Microsoft SQL server.

“An excellent all-rounder” and **“favourite system”** are just two of the comments from the Law Society Software Solutions Guide panel.